

User Guide

01.05 Waripanam system-CC-4-Revenue- Rates Cancel Counter Ver 2.0.0

For

Supply, delivery, installation, Commissioning, Training
and Maintenance of Enterprise Resource Planning
System (DMMC-ERP)

For

DEHIWALA MOUNT-LAVINIA MUNICIPAL COUNCIL

By

EMETSOFT (PVT) LTD

1. REVISION HISTORY

Date	Version	Description	Author
08-03-2022	0.0.1	Initial version	EMETSOFT IMP Team
26-04-2022	0.1.1	Modifications to the report	EMETSOFT IMP Team
28-04-2022	1.0.0	Final Release	Project Manager
19-05-2022	2.0.0	Enhancements for the manual	Project Manager

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ENTERPRISE RESOURCE PLANNING (ERP)

Dehiwala Mount Lavinia Municipal Council

Welcome to the Easiest, Fastest, most Secure, FIRST & the ONLY ERP for the LGA sector

RATE CANCEL COUNTER

With special Permission (for Chief Clerk, Senior MA, Accountant)

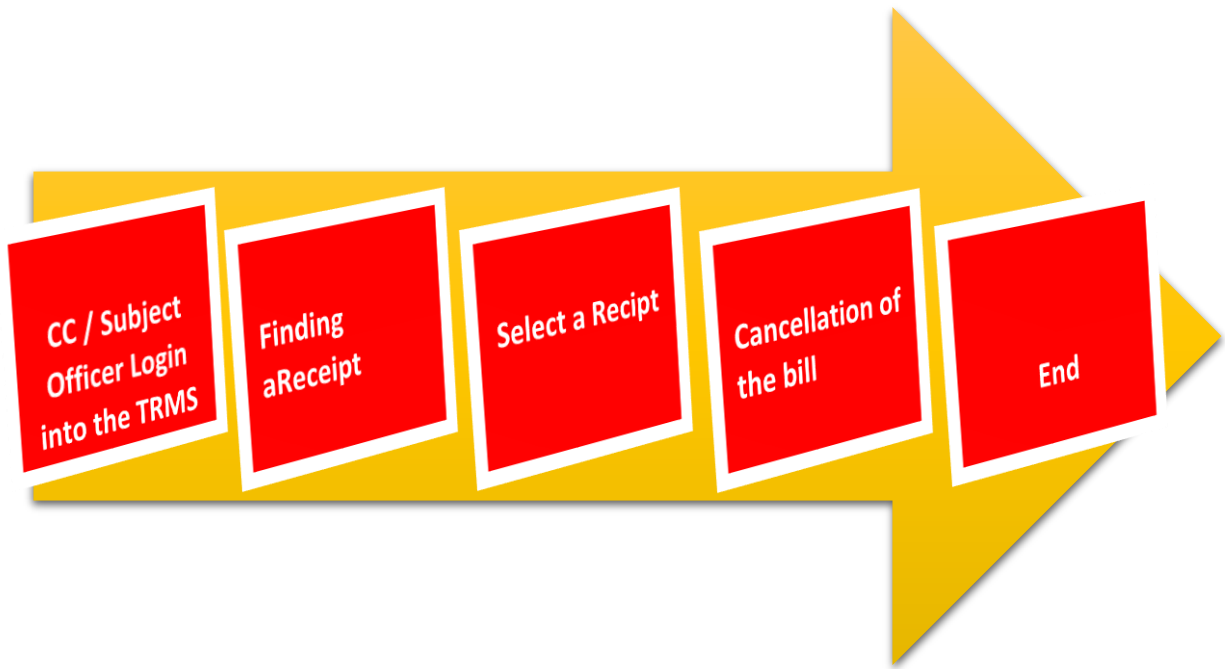


Waripanam Collection

Waripanam related
payment

[READ MORE](#)

3. THE PROCESS



4. CANCELLATION OF THE BILL

STEP: 01 Click On this Icon in ERP Page



Waripanam Collection

Waripanam related
payment

READ MORE



**STEP: 02 Login using your user name
and password to the system**

Log In to your account

sahan_Emet

...

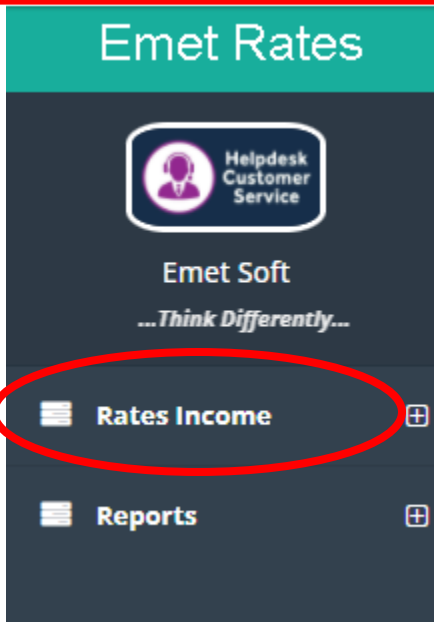


Advanced Options

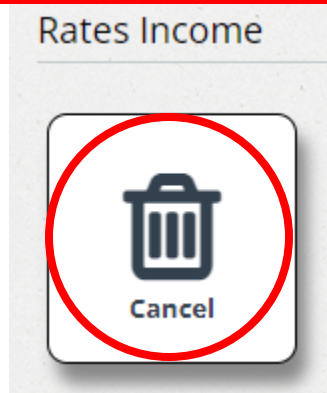
Log In



STEP: 03 Then click on Rates Incomes



STEP: 04 Then click on Cancel





01. Select the

STEP: 05 select the date

02. Select the date

RATE RECEIPT CANCEL

Date From Date To

Main Office
 Book Category

04. Click on this icon to search

03. Select the Receipt type
Ex: Main Office or Book Category

If the book Category is selected,
select the relevant book
Ex: 1- Field

Main Office
 Book Category

Select	Receipt ID	Receipt Number
<input type="checkbox"/>	846691	602217
<input type="checkbox"/>	846690	602216
<input type="checkbox"/>	846682	602208
<input type="checkbox"/>	846678	602204

- 1-Field
- 1-Field**
- 2-Field
- 3-Field
- Cross Entry
- MCASH
- Non Cash
- Non-Cash - Shroff
- Online Pay - Miscellaneous
- Online Pay - Rate
- Shop Rental
- Trade License
- Trade Tax



Click on this checkbox to select it

STEP: 06 select the Receipt

Filter: Date From: 4/2022 Date To: 3/4/2022 Search: [Q]

Main Office Book Category

Select	Receipt ID	Receipt Number	Date	Name(Payee/Owner/Officer)	Amount	Other
<input checked="" type="checkbox"/>	846691	602217	3/4/2022	HE [REDACTED] RA	2,130.00	
<input type="checkbox"/>	846	602216	3/4/2022	HE [REDACTED] RA	1,650.00	
<input type="checkbox"/>	846	602208	3/4/2022	HO [REDACTED]	20.00	
<input type="checkbox"/>	846	602204	3/4/2022	OW [REDACTED]	3,325.00	
<input type="checkbox"/>	846	602202	3/4/2022	C. S [REDACTED]	60.00	
<input type="checkbox"/>	846	602195	3/4/2022	K. [REDACTED]	1,780.00	
<input type="checkbox"/>	846	602194	3/4/2022	K.B [REDACTED]	1,300.00	

Receipt's payee name is here

Select the receipt you want to cancel.

Ex: You need to cancel the 846691
(*Receipt Id) Receipt

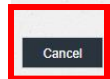


STEP: 07 Cancel Receipt

<input checked="" type="checkbox"/>	846425	601953	3/4/2022	T.F	20.00
<input checked="" type="checkbox"/>	846424	601952	3/4/2022	AL	1,140.00
<input checked="" type="checkbox"/>	846423	601951	3/4/2022	A.E	150.00
<input type="checkbox"/>	846416	601944	3/4/2022	M.A	70.00
<input type="checkbox"/>	846415	601943	3/4/2022	D.A	2,800.00

Receipt's payee name is here

Cancel Exit



Click on this icon to cancel



STEP: 08 Exit

<input checked="" type="checkbox"/>	846425	601953	3/4/2022	T.F	20.00
<input checked="" type="checkbox"/>	846424	601952	3/4/2022	AL	1,140.00
<input checked="" type="checkbox"/>	846423	601951	3/4/2022	A.E	150.00
<input type="checkbox"/>	846416	601944	3/4/2022	M.A	70.00
<input type="checkbox"/>	846415	601943	3/4/2022	D.A	2,800.00

Receipt's payee name is here

Cancel Exit

*****END*****